



## Race & Marshal Roles & Responsibilities

All people participating in Phoenix club league races must read and adhere to the rules and guidelines as set out in this document.

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### 1.0 Racing & Time trialling Summary

Safety is the responsibility of everyone in the club. As a racer you are responsible for your own safety. The following information is aimed to inform you of what the club expects from you.

- You have read and understood the 'guide to marshalling';
- You are required to marshal at least **2 club races** in the year;
- The races will mostly be run on open roads with normal Highway Code rules in place;
- You will be racing on roads, which are not closed and are being used by other road users;
- Always respect the rights and safety of other road users;
- You NEVER overtake the lead car;
- Traffic can NEVER be stopped at corners so approach each corner with caution;
- Do not cross the central line of the road unless it is absolutely necessary & safe to do so;
- If time trialling always use a good working rear light;
- You must have a working bike with effective brakes;

**-Always listen and observe the marshals instructions and respect the decision of the chief marshal.**

\*\*\*\* (failure to comply with these rules will result in disqualification from the race and or points deducted from the league and or a ban from club racing.)\*\*\*\*

## **2.0 Marshalling & Drivers Summary**

There is a functional guide to marshalling in section 5 of this document please read it and if in doubt ask the chief marshal for clarification.

### ***Summary of duties***

- You have read and understood the 'guide the marshalling';
- Ensure you are at the race well in advance of the start;
- You must sign the sign on sheet **BEFORE** going to your designated corner;
- You must wear high-viz clothing at all times during the race;
- Ensure you have the correct equipment...

High Viz vest

Road signs

Red flags

Radios (optional)

-If you are riding out to the race please report to the chief marshal first and ensure someone at your corner has the ability to transport marshalling equipment;

**-Never assume that the above duties are being fulfilled by a fellow marshal these duties are the responsibility of each and every marshal;**

**-If in the event that you cannot fulfil pre agreed duties please make arrangements for someone else to fill your spot.**

### **Drivers**

- Have a fully working and insured vehicle;
- Arrive in plenty of time and report to the chief marshal;
- Sign the marshal sign on sheet;
- Adhere to the Highway Code;
- Give plenty of time at junctions in case of traffic.

### 3.0 Chief Marshal Summary

The role of the chief marshal is to ensure that the processes for racing are being followed. The chief marshal will stay at the sign on or start/finish area depending on the course.

#### Summary of duties

- You have read and understood the 'guide the marshalling';
- You have checked that sufficient number of marshals have volunteered if not you may solicit more support in advance of the race;
- Post on Phoenix message board the sign on times for racers and marshals;
- Inspect the course on the night for safety concerns i.e road works, surface damage or potential hazards. **You should cancel the race if any of these concerns are deemed to compromise safety of the race.**
- Ensure all equipment will be transported to the race**
  - High viz vests
  - Red flags
  - Finish flag
  - Lead car lights
  - Race radios (optional)
- Ensure sign on sheets are available at the race;
- Ensure ALL racers and marshals sign the sign on sheets, send a copy of these sheets to race secretary;
- A lead car will be used for each group;
- Determine the number of groups and handicaps for each group;
- For time trials no one is allowed to take part without a working rear light;
- If there is not enough equipment or there is not enough marshals the race should not be allowed to start (there is no discretion in this area);**
- Post the results of the race of Phoenix message board.

### 4.0 Adverse Weather Summary

Club races will be cancelled in the event of formal met office weather warning for rain, ice, snow or wind etc in the area of the race.

If there is no formal weather warning it is the discretion of the chief marshal to determine the safety of the race.

**The chief marshal decision is final and should be respected by all racers and marshals.**